#### Lincoln County Conservation District



#### FY2021 (7/1/20 – 6/30/21) Annual Work Plan

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**Mission of the Lincoln County Conservation District**

* To help citizens of Lincoln County protect, conserve, and enhance our natural resources.

**Natural Resource Priorities (Based on NRCS West Palouse LWG 2020)**

* Cropland: Soil health and erosion – Organic matter depletion
* Cropland/Rangeland: Water Resources Quality and Quantity - Insufficient and inadequate water
* Forestland: Air quality and degraded plant conditions – Undesirable plant productivity and health, and wildland fire considerations

1. Program Area:***Voluntary Stewardship Program (VSP)***

Goal(s):

* *Promote the Voluntary Stewardship Program throughout Lincoln County.*
* *Gather BMP data in Lincoln and inform partners of our actions to protect critical areas.*
* *Administer a cost share program to landowners within the critical resource areas.*

Funding Source(s): Washington State Conservation Commission

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Community outreach and education on VSP implementation. | *July 1, 2020 to June 30, 2021* | *Elsa Bowen, Val Vissia, and Connor Nikkola* | *230 days* | *$15,000* |  |
| Gather BMP information and build data set with GIS coordinates for reporting purposes. | *July 1, 2020 to June 30, 2021* | *Connor Nikkola* | *230 days* | *$15,000* |  |
| Administer cost-share funds to landowners within critical resource areas. | *July 1, 2020 to June 30, 2021* | *Connor Nikkola* | *230 days* | *$5,000* | *5 active projects* |

2. Program Area: ***Water Quality Program: Direct Seed Implementation***

Goal(s):

* *Promote the Direct Seed tillage method as a conservation practice and the direct seed cost share program to more producers and acres.*
* *Improve water quality via a riparian restoration project.*

Funding Source(s): Washington State Department of Ecology

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Conduct outreach campaign to promote direct seed tillage process. | *July 1, 2020 to June 30, 2021* | *Val Vissia and Kristen Balko* | *100 days* | *$10,000* |  |
| Partner with Palouse-Rock Lake and Pine Creek CDs to deliver cost share program fund direct seed implementation projects. | *July 1, 2020 to June 30, 2021* | *Kristen Balko* | *180 days* | *$5,000* | *21 active agreements* |
| Monitor and report the economic benefits of direct seed tillage implementation and enroll producers in the Farmed Smart program. | *July 1, 2020 to June 30, 2021* | *Kristen Balko and Elsa Bowen* | *100 days* | *$500* |  |
| Evaluate BMPs and coordinate planning activities for up to 4 miles of riparian restoration project. | *July 1, 2020 to June 30, 2021* | *Kristen Balko and Elsa Bowen* | *30 days* | *$500* | *3 miles of riparian completed* |

3. Program Area:***Lincoln County Sustainable Water Supply Program***

Goal(s):

* *Collect water level data and build a water level geospatial database for Lincoln County.*
* *Use the water level database to identify water level changes and build a long-term monitoring effort.*

Funding Source(s): Washington State Department of Ecology, Office of the Columbia River

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Collect well water level data and develop an updated well water level database. | *July 1, 2020 to June 30, 2021* | *Dean White, Val Vissia and Kristen Balko* | *180 days* | *$10,000* | *70 wells monitored monthly* |
| Produce and submit a final project report describing groundwater level conditions and recommendations for future water level data collection and resource management. | *July 1, 2020 to June 30, 2021* | *Dean White* | *60 days* | *$5,000* |  |

4. Program Area:***Regional Sustainable Water Supply Program***

Goal(s):

* *Collaborate and support regional partners to address groundwater supply issues.*
* *Influence and inform public and policy makers to direct resource for groundwater solutions.*

Funding Source(s): United States Bureau of Reclamation

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Collect, and train partners to collect, well water level measurements to add data on regional ground water supply. | *July 1, 2020 to June 30, 2021* | *Dean White* | *180 days* | *$5,000* | *Anticipated funding* |
| Assist partners with outreach campaign to educate public and policy makers on groundwater supply and management concerns. | *July 1, 2020 to June 30, 2021* | *Val Vissia* | *60 days* | *$5,000* | *Anticipated funding* |
| Collaborate with regional partners to seek funds to address groundwater supply and management concerns. | *July 1, 2020 to June 30, 2021* | *Kristen Balko and Elsa Bowen* | *60 days* | *$5,000* | *Anticipated funding* |

5. Program Area:***Mielke WRP Wetland and Riparian Restoration***

Goal(s):

* *Work with program partners on the restoration of wetland and riparian areas in the Pend Oreille River Watershed (WRIA 62).*

Funding Source(s): Washington State Department of Ecology

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Assist partners in acquiring necessary permits and engineering plan for earthwork construction. | *July 1, 2020 to June 30, 2021* | *Elsa Bowen and Kristen Balko* | *90 days* | *$5,000* |  |
| Assist partners in planting vegetation along riparian and wet meadow, and monitor plant survivability and water quality improvements after project implementation. | *July 1, 2020 to June 30, 2021* | *Elsa Bowen and Kristen Balko* | *60 days* | *$7,500* |  |

6. Program Area:***Forest Health and Wildfire Fuels Reduction***

Goal(s):

* *Promote forestry practices to reduce wildfire risk and perform home assessments in targeted Wildland Urban Interface (WUI) areas.*
* *Educate the public and promote LCCD and partner cost share opportunities.*

Funding Source(s): Washington State Department of Natural Resources/Council of Western State Foresters

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Conduct outreach campaign to educate the public on forest health and wildfire risk in targeted WUI areas. | *July 1, 2020 to June 30, 2021* | *Val Vissia and Connor Nikkola* | *60 days* | *$2,000* |  |
| Perform home assessments and provide technical assistance to landowners and partners to build Firewise Community projects. | *July 1, 2020 to June 30, 2021* | *Val Vissia and Connor Nikkola* | *60 days* | *$5,000* | *1 Firewise Community established* |

7. Program Area:***Wildfire prevention and recovery***

Goal(s):

* *Coordinate with landowners to conduct pro-active wildfire fuels reduction treatments in targeted Wildland Urban Interface (WUI) communities.*
* *Administer fuels reduction cost share program.*

Funding Source(s): Washington State Emergency Management Division/FEMA

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Perform property assessments and develop individualized fire mitigation plans for landowners in targeted WUI communities. | *July 1, 2020 to June 30, 2021* | *Elsa Bowen, Val Vissia, and Conner Nikkola* | *60 days* | *$10,000* | *Anticipated funding* |
| Conduct outreach campaign and administer fuels reduction cost share program. | *July 1, 2020 to June 30, 2021* | *Val Vissia and Kristen Balko* | *60 days* | *$5,000* | *Anticipated funding* |
| Provide technical assistance to landowners and partners to perform targeted mitigation projects. | *July 1, 2020 to June 30, 2021* | *Val Vissia and Connor Nikkola* | *30 days* | *$5,000* | *Anticipated funding* |
| Support landowners after implementation to fulfill monitoring and reporting requirements. | *July 1, 2020 to June 30, 2021* | *All staff* | *10 days* | *$2,000* | *Anticipated funding* |

8. Program Area:***Palouse Watershed Regional Conservation Partnership Program (RCPP)***

Goal(s):

* *Partner with Palouse Conservation District to achieve the outcomes of the WRIA 34 RCPP (water quality, soil health, and wildlife habitat).*
* *Assist producers in WRIA 34 region of Lincoln County to apply for RCPP cost share contracts.*

Funding Source(s): USDA National Resources Conservation Service/Washington State Conservation Commission

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Support partners in WRIA 34 RCPP conservation practices | *July 1, 2020 to June 30, 2021* | *Kristen Balko and Elsa Bowen* | *10 days* | *$2,000* | *Anticipated funding* |
| Promote and enroll WRIA 34 landowners in cost share projects. | *July 1, 2020 to June 30, 2021* | *Elsa Bowen and Kristen Balko* | *30 days* | *$3,000* | *Anticipated funding* |

9. Program Area:***20-39-NR***

Goal(s):

* *Implement natural resource investment projects through cost share program.*

Funding Source(s): Washington State Conservation Commission

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Implement cost share program based on priority resource concerns at 75% cost share. | *July 1, 2020 to June 30, 2021* | *Elsa Bowen and Kristen Balko* | *230 days* | *$15,000* | *2 active projects* |

10. Program Area: ***21-39-IM***

Goal(s):

* *Promote natural resource conservation efforts and implement natural resource projects to local landowners.*
* *Perform annual elections and conduct additional District operations.*

Funding Source(s): Washington State Conservation Commission/WACS Mini Grant

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Carry out education and outreach activities to promote natural resource conservation and preservation include distributing District newsletters, updating District website, hosting annual 6th grade day, coordinating wheat week activities, collecting rainfall precipitation data, setting up a county fair outreach booth, coordinating with partners to carry out the county’s Hazard Mitigation Plan and attending area meetings, educational and training opportunities as needed. | *July 1, 2020 to June 30, 2021* | *All staff* | *180 days* | *$25,000* | *Anticipated funding* |
| Hold an annual district supervisor election | *January 1, 2021 to March 31, 2021* | *Val Vissia* | *60 days* | *$500* | *Anticipated funding* |
| Provide outreach and education for WA state natural resource priorities, such as salmon and orca recovery. | *July 1, 2020 to June 30, 2021* | *All staff* | *180 days* | *$5,000* | *Anticipated funding* |

11. Program Area:***20-27-NR***

Goal(s):

* *Share administrative and technical resources to support other WA Conservation Districts.*
* *Administer natural resource investment projects through cost share program.*

Funding Source(s): Washington State Conservation Commission

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Administer and implement cost share program based on priority resource concerns at 75% cost share. | *July 1, 2020 to June 30, 2021* | *Elsa Bowen, Connor Nikkola and Kristen Balko* | *180 days* | *$2,000* | *1 active project* |

12. Program Area:***Verle Kaiser Soil Education Tour***

Goal(s):

* *Education and outreach to area public school students on direct seed tillage practices and benefits*

Funding Source(s): Washington State University’s Kaiser Conservation Endowment

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Coordinate and host educational program on conservation practices for Lincoln County 4th graders. | *February 1, 2021 to May 31, 2021* | *Val Vissia* | *90 days* | *$300* | *Anticipated funding* |
| Partner with local area producers to host a tour and presentation about soil health and erosion. | *February 1, 2021 to May 31, 2021* | *Val Vissia* | *90 days* | *$450* | *Anticipated funding* |

13. Program Area:***WRP Tree Planting***

Goal(s):

* *Provide administrative coordination to schedule and complete tree planting projects.*
* *Assist NRCS staff with planting 5,000 trees along Crab Creek WRP.*

Funding Source(s): Natural Resource Conservation Service

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Coordinate NRCS staff, material suppliers, landowners, DNR correction crew to schedule tree planting projects. | *November 1, 2020 to April 31, 2021* | *Elsa Bowen* | *30 days* | *$5,000* |  |
| Assist NRCS staff to implement the establishment of 5,000 trees and shrubs along Crab Creek WRP. | *March 15, 2021 to May 15, 2021* | *All staff* | *30 days* | *$10,000* |  |

14. Program Area:***Wetland Removal Mitigation***

Goal(s):

* *Provide administrative support to local construction projects impacting natural resources.*
* *Provide compensatory wetland mitigation as needed.*

Funding Source(s): Lincoln County Department of Public Works

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Provide administrative support for road construction projects in Lincoln County | *July 1, 2020 to June 30, 2021* | *Elsa Bowen and Kristen Balko* | *30 days* | *$2,000* | *Anticipated funding* |
| Establish vegetation in alternate locations to compensate for plants removed due to county construction projects. | *July 1, 2020 to June 30, 2021* | *All staff* | *10 days* | *$7,500* | *Anticipated funding* |

15. Program Area:***District Implementation Projects and Community Outreach***

Goal(s):

* *Implement conservation and preservation BMPs through annual tree sale and a cost share program.*
* *Provide education and outreach on BMPs for conservation and preservation.*

Funding Source(s): Lincoln County Conservation District

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Provide education and outreach material on conservation and preservation BMPs for soil health, cover crops, water availability and quality, noxious weed control, air quality, erosion prevention, and wildfire fuels reduction. | *July 1, 2020 to June 30, 2021* | *All staff* | *230 days* | *$10,000* |  |
| Provide cost share programs on conservation and preservation BMPs for soil health, water availability and quality, noxious weed control, air quality, erosion prevention, and wildfire fuels reduction. | *July 1, 2020 to June 30, 2021* | *All staff* | *230 days* | *$10,000* | *5 active projects* |
| Prepare and host annual District Tree Sale | *January 1, 2021 to March 30, 2021* | *All staff* | *90 days* | *$12,000* |  |
| Education and permitting of Lincoln County burn permits and administering the rental of a direct seed tillage drill. | *July 1, 2020 to June 30, 2021* | *All staff* | *120 days* | *$5,000* |  |

16. Program Area: ***NRCS Task Orders***

Goal(s):

* *Support Natural Resource partners with federal and state task order compliance*

Funding Source(s): Washington State Conservation Commission/Natural Resource Conservation Service

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Assist NRCS with the CRP sign up process for producers in Lincoln and Adams Counties. | *July 1, 2020 to October 31, 2020* | *All staff* | *90 days* | *$30,000* |  |
| Assist partners with the administration of additional natural resource practices. | *July 1, 2020 to June 30, 2021* | *All staff* | *90 days* | *$15,000* | *Anticipated funding* |
| Provide education to area producers regarding federal and state policies and practices | *July 1, 2020 to June 30, 2021* | *Elsa Bowen and Val Vissia* | *230 days* | *$10,000* |  |

17. Program Area: ***Lincoln County Regionalization Program***

Goal(s):

* *Provide technical and administrative support to Lincoln County’s regionalization efforts to improve public utility efficiencies.*
* *Provide outreach to county residents regarding the quality and quantity of their water and wastewater systems*

Funding Source(s): Rural Community Assistance Corporation/Washington State Department of Health

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| **Activities for FY2021** | Target Dates | **Person**  **Responsible** | **Time Required** | **Estimated Funding** | **Notes** |
| Partner with county agencies and organizations advance regionalization efforts to improve water and wastewater systems. | *July 1, 2020 to June 30, 2021* | *All staff* | *60 days* | *$5,000* |  |
| Provide staff support to educate residents on regionalization efforts and on the status of their water and wastewater systems. | *July 1, 2020 to June 30, 2021* | *All staff* | *60 days* | *$5,000* |  |

#### FY2021 Annual Budget



#### Conservation District

(District budget for FY2020 (7/1/20 – 6/30/21)

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| **2020 Lincoln County Conservation District Budget** | **Approved 12/11/19** |
| **INCOME** | |
| Grant- BLM Roadside Fuel Breaks | 55,000 |
| Grant-NFWF CWMA Weed Mapping | 36,000 |
| Grant-Turnbull Agreement | 11,000 |
| Grant-WaterSMART | 50,000 |
| Grant-Static Well Monitoring | 50,000 |
| Grant- Creating Firewise Networking (FAC) | 5,200 |
| Grant-VSP | 200,000 |
| Grant-18-39-IM | 12,000 |
| Grant-19-39-IM | 60,000 |
| Grant-20-39-IM | 40,000 |
| Grant-21-39-IM | 60,000 |
| Grant-18-39-NR | 17,500 |
| Grant-20-39-NR | 700 |
| Grant-20-39-CR | 10,000 |
| Grant-21-39-CR | 10,000 |
| Grant-21-39-BA | 12,500 |
| Grant-20-27-IM Adams CD | 2,800 |
| Grant-20-27-NR Adams CD | 5,000 |
| Grant-Cluster Engineering | 12,000 |
| Grant-Verle Kaiser (Direct Seed Tour Kids) | 751 |
| Grant - WA SAO File Archive | 5,500 |
| Interest-Savings Account | 1,400 |
| Equipment & vehicles rentals | 10 |
| Tree Sales | 80,000 |
| Rain Gauges | 100 |
| Burn Permits | 5,000 |
| County Special Assessment | 150,000 |
| Misc Surplus Items | 300 |
| Sales Tax-State Share | 1,100 |
| Misc Income | 1,500 |
| Grant- Direct Seed DOE | 200,000 |
| Grant- Mielke WRP DOE | 125,000 |
| Grant- RCPP WRIA 34 | 1,000 |
| **Total Income** | **1,221,361** |
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| **Expenses** | |
| Assessment Collection Fee | 14,000 |
| Communication | 17,000 |
| Misc | 850 |
| Purchases for Resale | 32,000 |
| Office Supplies | 24,000 |
| Professional Services | 500,000 |
| Operation & Lease | 12,000 |
| Sales Tax-State Share | 6,000 |
| Travel | 22,000 |
| Vehicle Fuel Consumed | 10,000 |
| Wages & Benefits | 445,000 |
| Bank Fees | 300 |
| Office Rent | 15,000 |
| **Total Expenses** | **1,098,150** |
| **Net Margin** | **123,211** |